



MAPULANE PHOHLELI TSIKOANE
PRESIDENT, LESOTHO - INDIA BUSINESS COUNCIL

**WOMEN'S INDIAN CHAMBER OF
COMMERCE AND INDUSTRY (WICCI)**

INDIA'S FIRST NATIONAL BUSINESS CHAMBER FOR WOMEN

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Mapulane Phohleli Tsikoane

An advisor in her capacity that dovetails innovative sustainable solutions within her spheres of operation and influence. Always with a point of differentiation of viewpoints, always encompassing the highest ethics and confidentiality with whomever she deals with never making one feel like they are unimportant or insignificant.

She is a Chairperson ALL Ladies League Lesotho Chapter tirelessly introducing women of substance to a formidable organization which has opened doors for a lot of women across the globe and assists connecting potential business partners in women across the world for building lasting relationships and business tie ups ensuring perspective where upon she works cohesively harnessing her strengths with reputable global organizations.

Known for her dedication to the empowerment of women and girls using the power of sport, "Football " where she has made her mark and continues to grow influence in herself and in others globally wherever she has been planted. She is the founder and President of Motšeeo Football Club which she registered and launched in 2017.

Continuation...

Motseeo Football Club is a non-profit entity birthed in the Kingdom of Lesotho, with a purpose to include every woman from any background, culture nor social standing to come together and exchange ideas on how to make a better life for all, to emancipate women from all walks of life and to extend a helping hand to the marginalized and vulnerable women and children in communities.

"At Motseeo FC, we strongly believe that sporting activities have enormous power to generate real social, economic and environmental change as well as contribute to sustainable development, social cohesion and change mindsets and prejudice "

Education and empowerment of others has been what she has been passionate about in all the initiatives she has taken on. "Our vision is to engage our children across the globe and across social standing to challenge negative gender stereotypes as well as misconceptions of what it means to be a woman, and to teach our women and children of all cultures that your place is where you want it to be."

After high school she attended college for a business management course from which post completion took on a course in health and beauty care. At completion 1998 started what is today still known as Tsoani Nails & Cosmetix. Through Tsoani Cosmetix she distributed all kinds of beauty products from all over the world and introduced the first nail care industry in the Kingdom Of Lesotho.

She is a pioneer of the nail care industry in the Mountain Kingdom. She trained many other people both men and women to do the same business and today Lesotho boasts with so many professional nail technicians offering the best manicures and pedicures throughout the country.

She designed "Litsoanelo " swimwear line for both women and children. Customised according to the desired tastes of individuals. Different schools benefited from this initiative too as she designed for their schools. She did not stop there as designing the swimwear encouraged her to learn how to swim.

She trained herself how to swim and as a result authored "Overcome Aqua-Phobia" and learnt to swim in 27 simple steps. She has taught to date a large number of Lesotho nationals and gained a name for herself "Dolphin" as she is lovingly called.

Continuation...

This chapter born out of her mothering innovation where she felt the need to reinvent social standards wherein her children required swimwear comfortable for them and their peers in Lesotho to accommodate perfect swimwear fit for school and for leisure. She did this to provide availability and also flexibility of provision of variety at hand. She is a mother through and through as she ensures that her children have what they need.

She emancipated and empowered young emerging farmers by buying their goods and sending them to market and created a market place for them, helped them gain financial appreciation and acumen and allowing them to explore bigger prospects in farming and its business. The exposure she enabled for them and the consumer allowed her to birth yet another enterprise called Khora Food Market creating a symbiotic relationship between consumer and farmer, cutting unnecessary feet to farmer and market place. She continues to inspire all in her constant re-invention and seed planting of continuous improvement in tried and tested models of community innovation for socio-economic development as well as third generation economic development.

She exudes confidence of a woman who understands herself and thus comprehension of public value in leadership which allows for engagement with local communities in their specific areas with ease, soliciting and executing responses to the community need as well as sustainable community empowerment and local economic development.

Her humility and yet servant leadership raises her high to levels of the highest power where she is able to interact with people of all levels.

She serves heartily, she's born to serve, She is the daughter of the Soil, She is Litsoanelo 'Mapulane Phohleli Tsikoane!



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Vice President

- Likeleli Marethabile Sekhiba

Board:

- Makali Lepholisa
- Matokelo Seturumane
- Hopolang Molefe
- Mamello Phooko
- Makenny Soares
- Dipalesa Gama
- Thando Mochekelela
- Matumeliso Makubakube
- Mathoose Majara
- Mathabo Nyeoe
- Mawinnie Kanetsi
- Kananelo Mofolo
- Khoboso Matsoakeletse
- Mats'epo Lepota
- Matsuna Phafane
- Dr. Senate Nkhahle Matete
- Marethabile Kelebhone Mosala
- Makotelo Teboho Motseko



Likeleli Marethabile Sekhiba
Vice President

Effective self-starter with a company in tourism and leisure industry, Scenery Lodge (Pty) Ltd that has lived for more than 10 years.

- o Scenery Lodge operates two successful guesthouses in Maseru, Scenery Maqalika and Scenery Stadium. The company is going to launch Scenery Mokhotlong in August 2020. The company also runs Scenery Travel and Tours
- o Leading the association of Lesotho Hotels and Hospitality Establishments - Chairperson of Lesotho Hotels and Hospitality Association (LHHA).
- o Started and managed a newly established Business Development Unit at the Centre for Accounting Studies through then position of BDU Manager.
- o Provided assurance that Irish Aid funds were used economically, effectively and systems through the position of Internal Auditor.
- o Trained successful accountants who passed exams and who acquired and/or improved work skills.
- o Examined the economic, effective and efficient use of Public Funds provided to Parastatal Organizations while working as the Assistant Auditor at the Office of the Auditor General.

Achievements

- o Effective self-starter with a company in tourism and leisure industry, Scenery Lodge (Pty) Ltd that has lived for more than 10 years
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Experience

1.1 Served in the following Boards/Committees

- o 2020 to date – Lesotho Hotels and Hospitality Association (LHHA) - Chairperson
- o 2017 to date - Lesotho Hotels and Hospitality Association (LHHA) - Treasurer
- o 2018 to date - National Advisory Committee on Labour (NACOLA) – Member
- o 2018 to date – Lesotho Millennium Development Agency (LMDA) - Member
- o 2011 Maloti Drakensburg Route – Member
- o 2010 LHHA – Member
- o 2005 Member Services Committee of Lesotho Institute of Accountants (LIA) – Member
- o 2002 Information and Public Relations Committee of LIA - Member

1.2 Managing Director - Scenery Lodge (Pty) Ltd – Jan 2008 to date

- o Founded and spearheaded the launch of a company from concept through entire start-up phase to market entry.
- o Scenery Lodge (Pty) Ltd now owns two successful guesthouses. The third guesthouse will start operations in August 2020. The company also runs a Travel and Tour Operation.
- o Oversee the strategic management and operational oversight of the company in order to provide streamlined operations quality service and greater profitability
- o Direct marketing strategies, business development plans and promotional activities
- o Work with a number of business networks and individual business owners

1.3 Business Development Manager at the Centre for Accounting Studies – June 2009 to November 2011

Start up and management of the unit.



Makali Lepholisa
Secretary

Makali Lepholisa is currently the Managing Director and Head of Customs and Trade Advisory for Epitome Tax and Business Consulting. Epitome is a professional services company registered in the Kingdom of Lesotho offering Tax, Customs, Corporate, Legal Advisory and other Business Solutions Services to a full spectrum of different clients with different needs. She carries so much experience on revenue administration which was obtained during her sixteen (16) years working for the Lesotho Revenue Authority in various positions.

She is also a Director for Tax Justice South Africa (TJSA), an NGO that advocates for tax compliance and addresses issues of illicit trade, whilst influencing tax policy issue through engaging government bodies and other state actors. She is in the process of establishing a similar body in Lesotho to bridge the gap between tax policy and the consumers. She has experience in issues of trade and the economic impact.

She has full understanding of all the tax types being administered in Lesotho. She started off and spent time doing VAT audits. This spanned out for several years and she ended up writing interpretation notes, tax policies and processes, developing tax forms as well as deliberating and making decisions on rebates and exemptions under the tax laws of Lesotho.

After joining the Customs department, she gained valuable experience in customs and international trade. With her innovative and strategic thinking, she successfully introduced and delivered an automated customs system for the first time in Lesotho. Major changes that she introduced led to the significant improvement of Lesotho's ranking under the World Bank's Doing Business Indicator, where the country's position on trading across borders improved from 147 to 36 out of 183 countries. In her tenure as Commissioner Customs trade facilitation initiatives were introduced toward implementing the WTO trade facilitation agreement with a number of them successfully completed, while some were still being introduced.

These include introduction of risk management in customs, preferred trader scheme, coordinated border management, a trade portal, single window roadmap and its architecture. She was instrumental in the establishment of the Lesotho National Trade Facilitation Committee and was a co-chair with the Ministry of Trade. She was the Chairperson of the Heads of Border Agencies, and also, on a rotational basis with other Commissioners, chaired the SACU Steering Committee that brought about the implementation of Interconnectivity Project (my export is your entry), regional preferred trader programme and a regional compliance programme for SACU.

She has worked extensively as a business counsellor assisting in the development of small and medium businesses through business plan development, access to loans, market access and linkages.

Makali holds two postgraduate degrees, namely, a Master of Business Administration (MBA) from the Business School of Netherlands and Master in Customs Administration from Charles Sturt University in Australia. Her first degree is a Bachelor of Commerce from the University of Swaziland.



Hopolang Yolanda Molefe
Board Member

I am an energetic, highly organised, dedicated and ambitious person who has developed a mature and responsible approach to any task or situation that I undertake or am presented with. I have a practical approach to problem-solving and am excellent in working with others to achieve objectives on time and with excellence. As a graduate with over 20 years in management, I possess strong interpersonal skills, demonstrating the utmost discretion and integrity when dealing with confidential information.

2004 – Present Business Owner
LEIFO Payment Services
Harrismith, Free State

- ❖ Board Member Allpay, Free State;
- ❖ Managing Member of LEIFO Payment Services;
- ❖ Providing Human Resources Services to Absa Bank, Allpay Freestate;
- ❖ Overseeing a team at headquarters (5 staff) and staff component in four branches (170 staff members)

2004 – Present Business Owner (Shareholder)
Triple M & L Dry Cleaners
Phuthaditjhaba

- ❖ Managing Member
- ❖ Overseeing the daily operations of the business;
- ❖ Human Resource services
- ❖ Procurement duties
- ❖ Staff management



Mawinnie Kanetsi
Board Member

Mawinnie Kanetsi is a co-founder of TOUCH ROOTS AFRICA (local NGO) and the founding Director of BAWI-KANETSI HOLDINGS (Pty) Ltd. She is currently a Managing Director for PHOMOLO GUESTHOUSES in Maseru Lesotho and has been in the tourism and hospitality business over 10 years. She is a board member for the Lesotho Hotels and Hospitality Association carrying a training portfolio. She has been involved in marketing her business and the country in regional expos and facilitates training for association members.

She has been a strong advocate for policy change to attract tourism business in the country. Mawinnie also has over 10 years of experience in development work mainly in NGO leadership, management and capacity building. She has managed several Donor projects ranging from democracy and human rights, children's rights, gender and HIV prevention. She is also a member of the board of the AMAZING ZONE – A Social Enterprise that makes reusable sanitary towels for women and girls providing education on menstrual health and curb stigma around menstruation.

Mawinnie is a strong advocate policy change and well known for creativity and passion to start new things. From being a teacher, she has been Executive Director for Transformation Resource Centre, Save the Children UK-Lesotho and Gender and HIV/Aids Advisor for the Irish Aid - Lesotho and now a full time business women. She holds a Master's Degree in Public Administration and a Bachelor's Degree in Education.



Mathabo Nyeoe
Board Member

HOSPITALITY INDUSTRY: 2008 - DATE

Owner of three guest houses in Maseru, Leribe and Mhale's Hoek.

All of them provide accommodation, meals, conferencing and other events.

BANKING INDUSTRY: 1982 - 2008

- Executive Banking Department Manager
 - Business Banking Department Manager
 - Credit and Loans Approval Department
 - Foreign Exchange dealings
 - Loans and Securities
 - Investments and Savings
 - Assistant Accountant
 - Assistant Internal Auditor
 - Other Junior positions held
- Mortgage and trust accounts supervisor.
Payroll supervisor.
Loans against deposit supervisor.
Time deposit supervisor.
Cash treasury supervisor.
Savings supervisor.
Teller

RETAILOR

- J and T Boutique Exclusive menswear: 1982 to 2005



Kananelo Mofolo
Board Member

KANANELO MOFOLO
BLUES INTERIOR DESIGNS

Beautiful homes, offices and spaces in general are what I love. They give me peace they bring me joy. Whenever I walk into a room, my eyes automatically look to the windows and floors. I have done a lot of curtaining work in Lesotho and South Africa and yes I have loved some way more than others. One particular curtaining job comes to mind that I recently did and the reaction I got from my client when I had completed was just PRICELESS, to say the least. I literally got goose bumps when I saw her reaction, she was on the verge of tears (of joy).

This was a family business that was started by my parents in 1982. It was the only curtaining business in the country at the time, and became well known and very successful. When they eventually decided it was time to let go, I took over the reigns (even though I studied something completely different to this post Matric – Dental Technology) with my mother as my mentor, and teacher and business partner until she left me on my own. Since then, the business has grown from strength to strength as the leading curtaining business in the country. When it comes to my work I am a perfectionist. So when I get into a project, I give it my all. I pride myself in giving the best quality products that money can buy. I would rather walk away with my head held high, rather than to compromise on my work. I personally take part in all the jobs that I do and make sure that my clients are happy with the end product. I try my utmost to leave no room for disappointment. Being who I am, personally and professionally has helped my business in many ways.

Ø In 2012 Blues Interior Designs won an award from Luxaflex Window Styling as "The Best Select Dealer" for the year 2011, it was the first time that award was ever given.

Ø In 2017 Blues Interior Designs was also recognised as the leading interior decorating business in Lesotho and was broadcasted, along with other business from different sectors in a new TV show from Lesotho. In today's world, technology and social media play a big role in advertising one's work. But my business thrives on word of mouth more than anything else. 95% of the work I've done, and the clients I got, are through word of mouth. Not to say that I don't use the other mediums. I am very proud of who I am, where I come from personally and professionally, where I am, and DEFINITELY where I am going.



Relebohile Matumeliso Makubakube was born in 1980 in Maseru Lesotho. Relebohile is a married woman with two kids who has been in the business industry since 2007, supplying office equipment and catering. In 2012 Relebohile launched a new business, Hill Enterprise which is now her main business, it deals with decor, equipment hire and catering. Academically she is a certified biblical counselor from the University of Theron and a holder of a Diploma in Business Management from the NUL. One thing she is passionate about is growing a business to its fullest.

Relebohile Matumeliso Makubakube
Board Member



Mats'epo Ignatia Lepota
Board Member

I was raised by parents who were always venturing in different businesses i.e transport property and construction.

In 2010 I joined the family business called P L Lepota & Sons Construction after the passing on of my father and in 2014 I decided to open my own construction company called W C Construction(Pty)Ltd and has since been working as the managing director. My main focus is mainly on building churches and schools for different organizations.

Referees: The Lord's New Church Maseru Lesotho

(Two dormitories, kitchen and a church complete)

Lesotho Examinations Council(Demolition of buildings at Khubetsoana in Maseru Lesotho.



Malitlou Lebohang Morojele
Board Member

Malitlou Lebohang Morojele is a Mosotho business woman who started as a street vendor in the Lesotho capital city Maseru. While working as a street I was able to build my own business where I sold groceries, meat and Liquor. I've been a member of Lesotho Chamber of Commerce for almost twenty years where I held different positions in the leadership of the chamber, I am now the past chair of the Maseru Chapter of the chamber.

I found & formulated the Junior Chamber International Lesotho Chapter, which fully affiliated internationally in Japan congress in 2010 or 2011. I was a speaker at the 8th International Chambers of Commerce & Industry congress in 2013 Doha Qatar in a topic "Women mean business".



Matsuna Phafane
Board Member

Projects Department

Worked for Lesotho National Development Corporation for 13 years

After obtaining a masters degree in business administration she decided to start her own business. The idea of the business was to bring the franchise of fruit and veg city to the Kingdom Of Lesotho. With a little knowledge on retail business she just fell in love with the business concept And implemented it in Lesotho regardless. She promised herself that she will be the first woman in Lesotho to have a franchise and she worked very hard. She was motivated by the fact that there was no similar business back home hence she needed so much to implement it.

On 11 December 2003 her franchise in Lesotho was opened, She is thankful for the management skills that she learnt from her MBA program because through the skills that she obtained she managed to soldier on and make her business what it is today with all the challenges that she experienced.

She is one of the most powerful business women in Lesotho.

2007 she started a catering business. Which through it she was contracted to cater for hospitals and national health institutions by the ministry of Health, her good performance lead her yet another job where she catered for institute of Development Management later had a contract also to cater for United National Development Programme there catering for nine UN agencies in Lesotho. September 2019 opened a restaurant which is successfully in operation to date.

She is hardworking strong woman, brave to chase her dreams and just Keeps creating more jobs for Basotho nationals to date.



Thando Faith Mochekele
Board Member

Born on the 18th May 1972, a single mum of 3 children after an abusive marriage that led to a painful divorce.

I am a director for Soul clearing and shipping agency here in Maseru Lesotho. A company that I established in 2013 after working for other shipping companies. I studied business studies and secretarial course but fell in love with the shipping industry while working for the 1 st shipping company whereby I went through short courses to equip me in the industry ,

I never looked back but felt I am in the right industry where it's a daily interaction with different humans from different nationalities. I see myself as one of most dedicated beings and see myself building this company to the limits as well as venturing into other businesses in the future.



Marethabile Kelebhone Mosala
Board Member

WORK HISTORY LESOTHO HIGHLANDS WATER COMMISSION

Position Held: HR & Administration Officer

Have managed the Finance and Administration department of the Commission for more than 15 years. Details of job specification is as detailed below:

1. Liaison with Stakeholders

- . Heads the Accounting and Human Resources Section of the Commission.
- . Managed the section with integrity and great detail and delivered high quality results upon tight deadlines and budgets.
- . Possess exceptional communication skills and have the ability to develop high-performing and motivated teams.
- . Ensures that payments are relevant and relate to orders made before making timeous payments to vendors. Ensures that cheque requisitions are filed appropriately and in chronological order after having been entered into the cashbook.
- . Enters, on a monthly basis, transactions into the computer using the Pastel Accounting Programme, and thereafter producing a detailed trial balance followed by monthly financial statements.
- . Upon closing the monthly accounts produces accurate monthly debtors statements for all internal personnel who owe monies to the organisation.
- . Produces accurate financial statements on a quarterly and annual basis.
- . Produces accurate final accounts on an annual basis for onward submission to the auditors.
- . Prepares monthly staff salaries on the Softline VIP system, prepares and calculates monthly and annual PAYE returns.

My detailed knowledge of computers includes having to work on the Pastel Accounting System, the programme which I have used for many years, to work on the accounts, while I work on the Microsoft Excel package to produce the final accounts.

2. Public Relations

Portrays a good image by demonstrating professionalism and quality public relations rapport.

3. HR & Supervision

- . Supervises 10 junior staff members.
- . Prepares advertisements for vacant positions, places them on the local and regional newspapers, prepares interviews and sits in the interviewing panel.
- . Ensures compliance with the Labour code on all employee related matters.
- . Prepares motivations for employees that need to be promoted.
- . Am part of the conflict resolution committee and solves conflicts that arise in the office.
- . Develops and review when necessary the HR policies and procedures that govern our office.
- . Ensures that the organisation's practices are in line with the HR statutory framework.
- . Manage employee relations by diagnosing and solving employee problems.

TRAINING

- Training in Microsoft Applications as well as Windows XP.
- Training on Pastel Accounting Programme

HIGHLIGHTS OF MY POSITION

1. Advises the Commission Secretary on all issues relating to the welfare to our division.
2. Drafts letters, memos etc. concerning administrative matters and in direct relation to our employees.
3. Maintains confidentiality on the workings of our division.

AWARDS

- 2015: LHWC Long and Excellent Service Award.
2010: LHWC Long and Excellent Service Award.
2008: LHWC Long Service Award.



Mathootse Majara
Board Member

Besides formal employment I have been rearing chickens first on a side line basis then eventually on a full time basis.

I Started by selling Broiler chicken which I bought from the Free State and sold them to my work colleagues and Naibours for a small profit then later started rearing them myself in a small scale.

Ventured into rearing chickens for sale of eggs to date which I Started the layers project with 480 birds then gradually kept increasing the numbers until it got to full capacity of 5000 birds.

Professional qualification:

Centre for accounting studies- Chattered accountant

Other education and training:

Payroll and many other courses like time and self management , business planning effective communication in organisations.

Special skills

Management and supervision skills

Writing of financial policies and procedures

Work experience

- National teacher training college: stores lady.
- Lesotho flour mills: Assistant distribution manager, distribution manager, Assistant accountant.
- Lesotho Highlands Development Authority : Assistant Accountant, Account, Senior Accountant, Section Head (Financial support), Chief Accountant and Acting Financial Controller.
- Loti brick : Finance manager
- Farming : poultry and piggery farming

Other responsibilities:

- Included on the task force responsible for evaluation of financial viability of the Lesotho Electricity Company (LEC) prior to selling of electricity by 'M'uela hydropower station to LEC.
- Entrusted to commit funds and make disbursements on behalf of the Lesotho Highlands Development Authority.
- Represented LHDA finance department on investigations of fraud and other financial irregularities.
- Responsible for end of year audits.
- Authorisation of purchase orders.
- Involved in tender evaluations for contracts.



Makenny Soares
Board Member

Has experience in the fashion industry since 1973 where she worked in a clothing retail for ladies and gents.

Familiar with the fashion industry as she travelled and experienced fashion industry shows and various clothing styles and multicultural fashion lines and she came back to Lesotho to introduce all the latest trends in fashion.

1975 Became even more hands on in the fashion industry as the same business became hers.

1977 ventured into supplying school uniforms in Lesotho and to some parts of South Africa.

1978 Started a baby clothing retail store and named it after her two children Connie and Kenny. The store was known as Con -Ken.

1982 Opened a second baby shop Sliverspoon which supplied baby clothes, baby furniture and toys.

1983 ventured into the food industry and opened Ken-Con Take-away in Maseru BNP centre.

1996 Opened Ken-Con Bakery

2007 Expanded into Catering in a large scale that lead her into being recognised by the ministry of health and catering for big events.

In 2012 I invested in property and rental and I opened Soares Estate PTY (LTD

In 2016 I opened my restaurant Ken-Con Portuguese Cuisine in Mochales'Hoek as I always wanted to own a Portuguese restaurant

In 2017 I decided to venture into hotel and hospitality and I opened a guesthouse in Maseru San Antonio Guesthouse under Soares Estate PTY (LTD) which I am currently extending. Then September 2018 I opened Sakal Foods which is a trading enterprise which deals with specialized commodities such as frozen foods, processed meats, dairy products spices etc



Dipalesa Gama
Board Member

Has more than 30 years in the hospitality industry and she has won numerous quality and exceptional service Awards in the industry. She is one of the 1st to establish a company that provides catering services in the country of Lesotho and she has managed to deliver quality services to her clients in an exceptional way ever since.

She is an amazing woman loving caring a mother and a proud citizen of the Kingdom. She is counted amongst many women who strives for quality in their work and not afraid to implement her dreams. She rises above all the challenges and not afraid to start something new which in the end will benefit everyone. She started a food retail outlet in the City Center called Mama's Take ways which for years has been known for its delicious foods , wonderful service , satisfying and at the most affordable prices which gained her mileage in the food industry. She continues to inspire many upcoming entrepreneurs.



Makotelo Teboho Motseko
Board Member

INSTITUTION POSTDATE

Mohokare Farm Products (Self-employed) Managing Director April 2020 to Date
Council on Higher Education (CHE) Executive Manager/Chief Executive January 2010 to March 2020
Lesotho College of Education (LCE) Acting Deputy Rector (Administration) February 2009 – Dec 2009
Lesotho College of Education (LCE) Registrar 2003- 2009
National Teachers Training College (N.T.T.C.) Acting Registrar 2001 – 2003
N.T.T.C. Lecturer and Head of Mathematics Department 1998 – 2001
N.T.T.C. Assistant Lecturer - Mathematics 1993 – 1998
Masianokeng High School Teacher and Head of Department – Mathematics and Science 1989 – 1993
Masianokeng High School Teacher – Mathematics and Science 1988 – 1989

Details of Work Experience

A. Mohokare Farm Products

Since April 2020 I have been working at my own farm where we produce chicken and pork. This is a fairly new business that has been running for about one year.

B. Council on Higher Education (CHE)

From January 2010 to March 2020 I served the Council on Higher Education in the capacity of Chief Executive and my responsibilities included the following:

- Establishing the CHE Secretariat to ensure that it is operational;
- Facilitating development of CHE Strategic Plans, annual plans and budgets;
- Providing Secretariat Services to the Council and its Executive Committee;
- Management of all the affairs of CHE;

Monitoring implementation of the CHE mandate and Higher Education Policy;
Supervision of the CHE employees and Higher Education Quality Assurance Committee of CHE;
Accounting for assets and liabilities of the CHE;
Maintaining relations with Stakeholders;
Formulating Policies and
Establishing linkages.

C. Lesotho College of Education/National Teachers Training College

1. 2009 February to December 2009

Appointed to act as Deputy Rector (Administration) at LCE and the main duties of the position included:

Responsibility for the administrative policies of the College;
Overseeing the disciplinary issues, grievances and disputes of the College employees;
Overseeing the management and utilization of institutional resources, human and capital assets;
Overseeing student affairs and governance issues.

2. 2001 to 2009 January

During this period I worked as the Registrar at the College and the duties included the following:

Serving as Secretary to the Governing Council, Senate and other committees at the College;
Being responsible for the College calendar and implementation of some of the College policies;
Being responsible for the safe custody of College records;
Being responsible for the development of and adherence to some administrative policies of the College;
Being responsible for students' admissions, students' records and results;
Overseeing the management of staff in the Registry, Examinations and Records office, Printing Unit, and the secretarial cadre and utilization of institutional resources.

During this period I served at different levels as an Assistant Lecturer, Lecturer and Head of Mathematics department.

I taught Mathematics and Chemistry at Masianokeng High School from 1988 to 1993 where I was also appointed as the Head of Department. I also served in different professional activities including setting of examinations at the national level and marking external examination papers.

SEMINARS/WORKSHOPS ATTENDED

1. Attended several workshops on development of Qualifications Frameworks nationally and internationally.
2. Attended several international conferences and workshops on quality assurance and presented papers in some of the Conferences including open, distance and e-learning.
3. Facilitated national and regional workshops on higher education Quality Assurance.
4. Participated at high level international meetings on higher education issues.
5. Attended a five-day course entitled "Transforming Tertiary Education for Innovation and Competitiveness" organized by the World Bank in March 2010.
6. Participated in several Corporate Governance and Board Effectiveness Workshops.
7. Participated in Higher Education Administration Seminar held in China from 10th October, 2004 to 5th November, 2004.
8. Attended a Management Development Workshop organized by the Commonwealth of Learning Joint Training Programme held in Singapore from 1st to 9th November, 2001.
9. Participated in a School Effectiveness Seminar organized by NUL, SUSSEX and University of Western Cape in February,

Master of Arts in Education University of Bath (UK) 1999

Bachelor of Science with Ed National University of Lesotho 1988

C.O.S.C. Lesotho High School 1983